

M I N U T E S
CITY COUNCIL MEETING
April 17, 2017
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Jeff Austin, Judy Enright, Steve King, David Hagen, Laura Helle, Paul Fischer and Council Member-at-Large Janet Anderson

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Interim Library Director Sara Steinhoff and City Clerk Ann Kasel

OTHERS PRESENT: Lynn Hemann, Sandy Forstner, KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Agenda Additions:

3. Awards and Recognitions

IJ Holton Assistant Principal Lynn Hemann-Administrator of the Year
Austin Fire Department Fill the Boot – August 16 – 18th, 2017

(res) 18. Approving a Scott Safety In-House Repair Center Agreement.

19. Granting the Planning and Zoning Department authorization to remove junk and/or illegally stored vehicles at the following locations:

- (mot) a. 807 3rd Avenue NE, HSBC Bank USA property.
- (mot) b. 600 38th Avenue NE, James and Jean Sauer property.
- (mot) c. 615 14th Street NE, US Bank – MN Housing Finance Agency property.
- (mot) d. 1203 11th Avenue NW, Dustin and Crystal Dennison property.
- (mot) e. 1705 Oakland Avenue East, Lucia Reyes Sandoval property.

(res) 20. Approving an easement agreement with Austin Utilities in Decker Park.

Moved by Council Member King, seconded by Council Member Enright, approving the agenda as amended. Carried.

Moved by Council Member Enright, seconded by Council Member Fischer, approving the Council minutes from April 3, 2017. Carried.

AWARDS AND RECOGNITIONS

Lynn Hemann, the assistant principal of I.J. Holton, was nominated as administrator of the year for Minnesota. The Council congratulated her for her hard work with the students in the City.

Jim Halsey with the Austin Fire Department reported on their 2016 Fill the Boot drive. He stated the Department had 51 volunteers working over the three day event and raised over \$18,000. He asked Council permission to hold the 2017 event on August 16-18th.

Moved by Council Member-at-Large Anderson, seconded by Council Member King, authorizing the 2017 Fill the Boot Drive on August 16 – August 18, 2017. Carried.

CONSENT AGENDA

Moved by Council Member King, seconded by Council Member Hagen, approving the consent agenda as follows:

Licenses:

Exempt Gambling (raffle): Marcusen Park Baseball Association on September 1, 2017

Master Plumber: Rubin Mechanical Services, 24897 790th Ave, Spring Valley

Mobile Food: Mimi's Cones, 1208 10th Avenue SW

Plumbing: Kasper Plumbing, Inc., 1735 Wood Duck Lane, Owatonna

Claims:

- a. Credit Card Report, Financial and Investment Reports.
- b. Pre list of Bills.
- c. Ryan Hulshizer, 301 10th Street S, Northwood, Iowa. The claim was forwarded to the City Attorney to protect the City's interest.

Event Applications:

Stepping Out for Autism Walk on April 23, 2017

Carried.

BID OPENINGS AND AWARDS:

The City received bids for asphalt street reconstruction on 1st Street, 2nd Street, 3rd Street, 4th Avenue, & 5th Avenue SW. The following bids were received:

Contractor	Bid
Ulland Bros., Inc.	\$1,107,604.00
Rochester Sand and Gravel	\$1,307,203.25

Public Works Director Steven Lang stated the project would consist of pavement removal, utility upgrades, curb & gutter, sidewalk replacement and asphalt paving improvements. Mr. Lang recommended awarding the bid to Ulland Bros., Inc.

Moved by Council Member Enright, seconded by Council Member Fischer, adopting a resolution awarding the bid for asphalt street reconstruction on 1st Street, 2nd Street, 3rd Street, 4th Avenue, & 5th Avenue SW to Ulland Bros, Inc. Carried 7-0.

The City received bids for concrete street reconstruction on 4th Avenue NW. The following bids were received:

Contractor	Bid
Doyle Conner Co.	\$1,764,752.76
Heselton Construction, LLC	\$1,787,226.31
C.S. McCrossan Const. Inc.	\$1,987,697.40

Public Works Director Steven Lang stated the project would consist of pavement removal, utility upgrades, curb & gutter, sidewalk replacement and concrete paving improvements. Mr. Lang recommended awarding the bid to Doyle Conner Co.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution awarding the bid for concrete street reconstruction on 4th Avenue NW to Doyle Conner Co. Carried 7-0.

PETITIONS AND REQUESTS:

Moved by Council Member Enright, seconded by Council Member-at-Large Anderson, authorizing the demolition of the Fogarty hangar with funds coming from the Airport construction fund. Carried.

Public Works Director Steven Lang stated 9th Place SW is scheduled for LED lighting upgrades as part of the 2017 CIP and he would like to include a mill and overlay project due to pavement stripping. The projects would cost approximately \$150,000 and would be eligible for State Aid reimbursement.

Moved by Council Member Enright, seconded by Council Member Hagen, authorizing LED lighting and a mill and overlay on 9th Place SW. Carried.

City Administrator Craig Clark requested Council authorization to update the City's 2013 housing study. He requested contingency funds to pay for up to half of the \$14,000 study with the HRA or for one-third of the study if Vision 2020 chooses to pay for a third of it. The housing study is used as a marketing tool to developers looking to building in the City.

Moved by Council Member Hagen, seconded by Council Member Helle, authorizing the use of 2017 contingency funds up to \$7,000 to update the 2013 housing study. Carried.

City Clerk Ann Kasel stated the legislature recently passed a law allowing off-sale intoxicating liquor sales on Sunday from the hours of 11 a.m. to 6 p.m. The City will need to modify current ordinance since we specifically ban liquor sales on Sunday.

Moved by Council Member King, seconded by Council Member Fischer, for preparation of the Sunday off-sale liquor ordinance. Carried.

Moved by Council Member King, seconded by Council Member-at-Large Anderson, for adoption and publication of the Sunday off-sale liquor ordinance. Ordinance failed unanimous approval on the first reading with 5 yeas, Council Member Hagen voting nay and Council Member Enright abstaining. The ordinance will be placed on the May 1, 2017 Council meeting for consideration.

Director of Administrative Services Tom Dankert requested the Council approve change order number three for a deduction of \$7,366.65 on the contract with Wagner Construction for the City hall partial remodel.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution approving change order number 3 on the City Hall remodel project. Carried 7-0.

Fire Chief Jim McCoy requested the Council accept a grant from Mower County in the amount of \$13,183.80 for the purchase of radios. The Department will provide matching funds for the purchase. This will ensure all firefighters will have a radio on the fire ground at all times.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution accepting a radio grant for the Fire Department. Carried 7-0.

Public Works Director Steven Lang requested the Council approval a donation of lab cabinetry, countertops and two fume hoods with exhaust fans from Hormel Foods. The equipment will be used at the Waste Water Treatment Plant and is valued at \$16,500.

Moved by Council Member-at-Large Anderson, seconded by Council Member Fischer, adopting a resolution accepting a lab equipment donation from Hormel Foods. Carried 7-0.

Public Works Director Steven Lang requested approval of engineering design services for the Cresthaven detention pond with Jones, Haugh & Smith, Inc. The pond will capture, store and release water at a slower rate decreasing the volume from 2nd Avenue NW. The design services are proposed to be in the amount of \$12,900.

Moved by Council Member King, seconded by Council Member Fischer, adopting a resolution awarding design services for the Cresthaven detention pond with JHS, Inc. Carried 7-0.

Public Works Director Steven Lang requested the Council authorize amendment number two to the memorandum of understanding with the Cedar River Watershed District for the construction of Phase 1 on the North Main flood control project. The original expiration date for the

commencement of construction was July 1, 2017. The project will not begin by then so the amendment would provide an additional two years with the commencement date of July 1, 2019.

Moved by Council Member Enright, seconded by Council Member Hagen, adopting a resolution approving a memorandum of understanding with the Cedar River Watershed District. Carried 7-0.

City Administrator Craig Clark requested the Council approve a resolution in support of increasing local government aid in the 2017 legislative session.

Moved by Council Member Hagen, seconded by Council Member Enright, adopting a resolution in support of increasing local government aid. Carried 7-0.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution approving a hard liquor on-sale license for El Parral Ballroom, Inc. Carried 7-0.

Fire Chief Jim McCoy stated the Austin Fire received a 2015 FEMA Assistance to Firefighters Grant for the purchase of new Scott SCBA air packs and desires to service them in-house. In order to do so, the department must sign an agreement with Scott Safety and attend training in order to be certified.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving an agreement with Scott Safety to be an in-house repair center. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 807 3rd Avenue NE, HSBC Bank USA property. Carried.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 600 38th Avenue NE, James and Jean Sauer property. Carried.

Moved by Council Member Fischer, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 615 14th Street NE, US Bank – MN Housing Finance Agency property. Carried.

Moved by Council Member King, seconded by Council Member Fischer, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1203 11th Avenue NW, Dustin and Crystal Dennison property. Carried.

Moved by Council Member King, seconded by Council Member Fischer, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1705 Oakland Avenue East, Lucia Reyes Sandoval property. Carried.

Parks and Recreation Director Kim Underwood requested the Council approve an easement agreement with Austin Utilities for a gas regulator station in Decker Park. The easement would be for a 25 foot by 40 foot area in the northwest corner of the property.

Moved by Council Member Enright, seconded by Council Member Hagen, granting an easement agreement in Decker Park to Austin Utilities. Carried 7-0.

REPORTS

Council Member-at-Large Anderson stated the Human Rights Commission will be hosting a community conversation on Wednesday, April 19th at 6:00 p.m. in the East Campus cafeteria at Riverland Community College.

Council Member Austin stated there will be a ribbon cutting for the Hormel Nature Center Interpretive center on April 22, 2017 at 1:00 p.m.

Council Member King stated the City's 11th annual community pride cleanup will be soon. Parks and Recreation Director Kim Underwood stated the City will use a different format this year where groups or individuals can choose their own date to do the cleanup. She added people can stop in the Park and Rec office to pick up gloves and bags.

City Administrator Craig Clark stated he will be meeting with Senator Al Franken to discuss federal budget cut implications on the City.

Parks and Recreation Director Kim Underwood stated Park and Rec is accepting summer registration at their new location in City Hall.

Public Works Director Steven Lang stated the City electronics recycling event will be held on May 13th at the Mower County fairgrounds. He also stated work on the 11th Drive bridge will begin in May and the bridge will close the first weekend in June.

Moved by Council Member King, seconded by Council Member-at-Large Anderson, adjourning the meeting to May 1, 2017. Carried.

Adjourned: 5:59 p.m.

Approved: May 1, 2017

Mayor: _____

City Recorder: _____